



FINANCIAL AGREEMENT 2018-2019

FEE SCHEDULE:

APPLICATION FEE

New Students Pre-K – Grade 8 \$50 per student
(Non-refundable, Applies to Registration Fee)

REGISTRATION FEES

New Family Registration Pre-K – Grade 8 \$450 per student (Non-refundable)
 Registration dates: Beginning February 6 (Less \$50 credit from Application Fee)

Students of Current Families Pre-K – Grade 8
 Early Bird Registration January 25- Feb. 3 \$350 per student (Non-refundable)
 Late Registration beginning February 4 \$450 per student (Non-refundable)

TUITION:

Pre-Kindergarten – Grade 8	Per Student	\$8,845	\$ 884.50/mo.*
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DISCOUNTED TUITION RATES

Registered Parishioner

Pre-Kindergarten – Grade 8	Per Student	\$7,270	\$ 727.00/mo.*
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Registered Catholic Out of Parish

		\$7,880	\$ 788.00/mo.*
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Multiple Child Discount:

Families enrolling two children receive a 3% discount on the second child and families enrolling three or more children receive a 6% discount on each additional child.

*Based on a 10-month FACTS installment plan. (11 and 12-month plans are also available)

Tuition Assistance is available; see reverse side for more details.

OTHER COMMITMENTS and FEES:

FACTS Enrollment Fee - All families will be required to enroll in and pay tuition through FACTS, whether paying in full or on a payment plan.

Tuition Guarantee Fee: 2.75% of any amount placed on a monthly, or other payment plan will be billed on June 20.

Tuition paid in full by June 5 – late fee will apply after June 5	No Administrative Fee to FACTS
Tuition paid in two payments June 5/Dec 5 – late fee will apply after June 5 & Dec 5	\$10 Administrative Fee paid to FACTS
Monthly payment plan option – must select this plan by June 5 to avoid a late fee	\$45 Administrative Fee paid to FACTS

Before & After School Care Registration

\$50 per student (Non-refundable)

8th Gr. – Graduation Fees

\$200 per student (includes t-shirt, Diocesan Mass lunch, Final Touch etiquette luncheon, year-end trip and graduation and reception)

Sports

\$65 per sport (\$195 annual maximum)

Field Trips

Fees are announced prior to trip

Extracurricular Activities

Fees are announced prior to sign up

Family Service Commitment

25 hours annually (see handout)

SEE REVERSE SIDE

FINANCIAL POLICIES:

Terms of Registration

Families must be current on all tuition and fees at the time of registration to guarantee a reserved place in the next school year. Registrations will be withheld until all past due balances are paid.

Tuition Discounts:

- St. Francis of Assisi Catholic Church, St. Michael Catholic Church, and Good Shepherd Catholic Community own and subsidize Holy Trinity Catholic School. Families who are registered members and active stewards of one of these parishes qualify for the Registered Parishioner tuition discount. Parishioner status will be verified before a tuition discount is applied.
- Catholic families who are members of non-supporting parishes will receive the Registered Catholic out of parish tuition discount. Your parish membership will be verified before a tuition discount is applied.
- Multiple Child Discount: Families enrolling two children receive a 3% discount on the second child and families enrolling three or more children receive a 6% discount on each additional child.

Tuition and Fees Payment

All families will be required to enroll in and pay tuition through FACTS Management Company, whether paying in full, by semester, or by the month. Families are asked to verify their payment plan in FACTS no later than May 1st. Families will be required to pay all FACTS fees and set-up a full, partial and/or monthly payment plan upon enrollment in FACTS. Full payment or first semester payment must be completed by June 5. **A Tuition Guarantee Fee of 2.75%** will be charged on all amounts placed on any payment plan. This fee will added to your first or second already scheduled payment. On **June 6**, if FACTS enrollment is incomplete and/or full/semester payment has not been received, the Registration Fee may be forfeited and the space offered to another child, at which time a late fee of \$100 will be assessed. On **June 20**, an additional penalty fee of 2.75% will be charged if enrollment and/or full/semester payment has not been received. **Graduation fee of \$200** must be paid no later than the first day of school.

Accepted forms of Payment through FACTS

Holy Trinity is able to collect tuition payments via ACH (Automatic debit from your checking or savings account) Master Card, Visa, Discover and American Express. If you choose to use a credit card for tuition payments, you will be responsible for any and all transaction fees associated with that credit card.

Tuition Assistance

Tuition Assistance is available to qualified families of registered and accepted Catholic students in Kindergarten through 8th grade. Assistance is available from the Diocese of Fort Worth through the Tuition Assistance Fund and through the school. Families may be eligible for tuition assistance through their parish as well. To be considered for diocesan, school or parish grants, families must complete the application process through FACTS Grant & Aid, Holy Trinity Catholic School's financial aid processor. Students must be registered for the upcoming school year before being awarded tuition assistance. You can complete the FACTS Grant & Aid application during the online enrollment process or you can visit <https://online.factsmgt.com/signin/44S4L> to apply. **To be sure your Application is considered, it must be submitted by March 1st.**

Refund Policy

As a rule, tuition will be refunded **ONLY** if a student's transfer from HTCS is due to his/her family's relocation. A family will be deemed to have relocated if they move more than 50 miles from their current address. If a family qualifies for a tuition refund, the school will retain 10% of the total tuition and the refund will be prorated based on the enrollment period.

All outstanding financial obligations must be resolved before official records will be released. This contract shall be interpreted in accordance with the laws of the state of Texas.